



ACCOUNTANTS  
& AUDITORS

***With Compliments***

In the Budget on 22 February 2023, SARS announced even greater tax receipts than had been forecasted, due to their significantly enhanced systems and trained and qualified employees and consultants.

We have seen how SARS' queries and compliance has become much more onerous and focused on all taxpayers providing proof and rationale for the information submitted.

Even if your taxes are up-to-date and compliant, you can still be selected for verification by SARS as has been evidenced significantly in the last year.

Therefore, it is now even more important to have the right **Tax Risk Insurance** cover to protect yourself and your business, if you do not want to run the risk of having to incur costs to defend your tax position.

When you have insurance which **pays the cost** of your accountant and some of the best tax legal advisors during a claim, it makes perfect sense.

[Contact us](#) directly for further assistance.

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## Budget 2023: How It Affects You and Your Business

*“This is not an austerity budget. It is a budget that makes tough trade-offs in the interests of the country’s short and long term prosperity.”  
(Finance Minister Enoch Godongwana – Budget 2023)*

Finance Minister Enoch Godongwana’s second Budget contained no major tax proposals, thanks to an improvement in revenue from higher collection in corporate and personal income taxes, and in customs duties.

Instead, the focus of Budget 2023 was firmly on the current energy crisis, which has resulted in a State of Disaster being declared. It announced that government will take over R254 billion of Eskom’s debt over the next two years, subject to stringent conditions.

Of the tax relief amounting to R13 billion to be provided to taxpayers in 2023/24 announced in the Budget, R9 billion is earmarked to encourage households and businesses to invest in renewable energy. More specifically, R4 billion in relief is provided for households that install solar panels and R5 billion to companies through the expansion of the existing renewable energy incentive.

These incentives are briefly detailed below, along with some of the other announcements that will impact individuals and businesses.



### **Budget announcements that will impact you personally**

- **A new tax incentive to install rooftop solar panels:** For one year from 1 March 2023, individuals will be able to claim a rebate of 25% of the cost of installing rooftop solar panels, up to a maximum of R15,000, to reduce their tax liability in the 2023/24 tax year.
- The **personal income tax brackets** will be fully adjusted for inflation, increasing the tax-free threshold from R91,250 to R95,750.
- **Medical tax credits** per month will be increased by inflation to R364 for the first two members, and to R246 for additional members.
- The **retirement tax tables** for lump sums withdrawn before retirement and at retirement, will be adjusted upwards by 10%, increasing the tax-free amount at retirement to R550,000.
- Revised draft legislation on the **‘two-pot’ retirement system** will be published, including the amount immediately available at implementation from 1 March 2024. Withdrawals from the accessible “savings pot” would be taxed as income in the year of withdrawal.
- **Social grants** will increase in line with CPI inflation. The R350 grant will continue until 31 March 2024.
- Increases in the **excise duties on alcohol and tobacco** of 4.9%, in line with expected inflation. This means that the duty on:
  - a 340ml can of beer increases by 10c,
  - a 750ml bottle of wine goes up by 18c,
  - a 750ml bottle of spirits will increase by R3.90,
  - a 23g cigar goes up by R5.47,
  - a pack of 20 cigarettes, rises by 98c.

### **Budget announcements that will impact your business**

- Expanding the existing **section 12B tax allowance for renewable energy**, businesses will now be allowed to reduce their taxable income by 125% of the cost of an investment in renewables for two years from 1 March 2023. There will be no thresholds on the size of the projects that qualify. According to National Treasury, where a renewable energy investment of R1 million is made by a business, that business will qualify for a deduction of R1,25 million, which could reduce the corporate income tax liability of a company by R337,500 in the first year of operation.
- The existing Bounce Back Loan Guarantee Scheme will be updated to become the **Energy Bounce Back Scheme**, to be launched in April 2023. Government will guarantee solar-related loans for small and medium enterprises on a 20% first-loss basis.

- The **research and development tax incentive** will be extended for 10 years and will be refined to make it simpler and more effective.
- The **urban development zone tax incentive** will also be extended, by two years.
- **Manufacturers of foodstuffs** will for two years (from 1 April 2023) also qualify for the refund on the Road Accident Fund levy for diesel used in the manufacturing process, such as for generators, to ease the impact of the electricity crisis on food prices.

#### **Budget announcements that will impact all**

- Providing tax relief of R4 billion, the **general fuel levy** and the **Road Accident Fund levy** will not be increased this year. However, the **carbon fuel levy** will increase by 1c to 10c/l for petrol and 11c/l for diesel from 5 April 2023.
- The **health promotion (sugar) levy** will remain unchanged for the following two fiscal years.
- The brackets of the **transfer duty table** will also be increased by 10%, allowing properties below R1.1 million to avoid any transfer duty payments.

#### **How best to manage these changes and their impact?**

In addition to the announcements detailed above, there were other technical amendments proposed in the Budget review that will require professional advice.

As tax collection remains government's main source of income, **you and your business would do well to rely on the expertise and advice of tax professionals as you determine the impact of the Budget 2023 announcements on your tax affairs.**

## **Budget 2023: Your Tax Tables and Tax Calculator**

The big Budget Speech 2023 tax news was the introduction of tax incentives for investing in rooftop solar and renewable energy. The Budget also detailed tax relief in the form of adjusted tables for tax and rebates for individual taxpayers, adjusted tables for retirement tax and transfer duty, and the expected increases in 'sin' taxes. How will these changes affect you directly?

To better understand the impact of the Budget on you and your business, here is a selection of official SARS Tax Tables, then follow the link to Fin 24's Budget Calculator to do your own calculation.



#### **Businesses – corporate tax rates unchanged\***

<b>CORPORATE</b>		<b>TAXES</b>
Type	Taxable Income (R) / Taxable Turnover (R)*	Rate of Tax (R)
Companies - Income Tax	All	*Unchanged at 27% of taxable income for companies with years of assessment ending between 1 April 2023 and 31 March 2024; down from 28% for other companies.
Small Business Corporations - Income Tax	1 – 95 750	0% of taxable income
Small Business Corporations - Income Tax	95 751 – 365 000	7% of taxable income above 95 750
Small Business Corporations - Income Tax	365 001 – 550 000	18 848 + 21% of taxable income above 365 000
Small Business Corporations - Income Tax	550 001 and above	57 698 + 27% of the amount above 550

		000
Micro Businesses - Turnover Tax	1 – 335 000*	0% of taxable turnover
Micro Businesses - Turnover Tax	335 001 – 500 000*	1% of taxable turnover above 335 000
Micro Businesses - Turnover Tax	500 001 – 750 000*	1 650 + 2% of taxable turnover above 500 000
Micro Businesses - Turnover Tax	750 001 and above*	6 650 + 3% of taxable turnover above 750 000

Source: [SARS' Budget Tax Guide 2023](#)

*Individual taxpayers – tax tables adjusted*

INDIVIDUAL TAXES	
Taxable Income (R)	Rate of Tax (R)
1 – 237 100	18% of taxable income
237 101 – 370 500	42 678 + 26% of taxable income above 237 100
370 501 – 512 800	77 362 + 31% of taxable income above 370 500
512 801 – 673 000	121 475 + 36% of taxable income above 512 800
673 001 – 857 900	179 147 + 39% of taxable income above 673 000
857 901 – 1 817 000	251 258 + 41% of taxable income above 857 900
1 817 001 and above	644 489 + 45% of taxable income above 1 817 000

Source: [SARS](#)

INDIVIDUAL TAX REBATES		
Type	2024	2023
Primary	R17 235	R16 425
Secondary (65 and older)	R9 444	R9 000
Tertiary (75 and older)	R3 145	R2 997

Source: [SARS](#)

INDIVIDUAL TAX THRESHOLDS		
Age	2024	2023
Under 65	R95 750	R91 250
65 and older	R148 217	R141 250
75 and older	R165 689	R157 900

Source: [SARS](#)

*Transfer duty table - adjusted*

TRANSFER DUTY	
Value of property (R)	Rate
1 – 1 100 000	0%
1 100 001 – 1 512 500	3% of the value above R1 100 000
1 512 501 – 2 117 500	R12 375 + 6% of the value above R 1 512 500
2 117 501 – 2 722 500	R48 675 + 8% of the value above R 2 117 500
2 722 501 – 12 100 000	R97 075 + 11% of the value above R2 722 500
12 100 001 and above	R1 128 600 + 13% of the value exceeding R12 100 000

	100 000
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Source: [Budget 2023 People's Guide](#)

#### Sin taxes raised

EXCISE DUTIES	
Excise duties on	Increases by
Malt beer	10c per 340ml can
Unfortified wine	18c per 750ml bottle
Fortified wine	31c per 750ml bottle
Sparkling wine	9c per 750ml bottle
Ciders and alcoholic fruit beverages	10c per 340ml can
Spirits	R3.90 per 750ml bottle
Cigarettes	98c per packet of 20
Heated tobacco product sticks	73c per packet of 20
Cigarette tobacco	R1.10 per 50g
Pipe tobacco	33c per 25g
Cigars	R5.47 per 23g

Source: [Budget 2023 People's Guide](#)

#### How much will you be paying in income, petrol and sin taxes?

Use Fin 24's four-step Budget Calculator [here](#) to find out the monthly and annual impact on your income tax, as well as what you will pay in future in terms of fuel and sin taxes, bearing in mind that the best way to fully understand the impact of the announcements in Budget 2023 on your own and your business affairs is to reach out for professional advice from your accountant.

## How To Prepare a Reliable Disaster Recovery Plan

***“The time to prepare for disasters is before they happen” (Stephen Matheson, Vice President of Product at BridgeHead)***

Given how reliant we all are on our IT infrastructure, it will come as no surprise to learn that one of the worst things that can happen to a business is for a failure to occur in that department. Whether it's fire, floods, or hacking, being taken offline can spell a serious period of trouble for most organisations. In the time it takes to get back up and operational projects can be delayed, the quality of work can suffer, or worst of all, everything is put on hold for months while data is recreated. All of this can lead to strained relationships with both customers and suppliers and potentially the end of the business.



A Disaster Recovery Plan is the pre-planned process a company will turn to when disaster strikes to ensure that a short-term problem does not become a permanent one.

Here are five simple tips for what you need to consider when drawing one up.

- **Have a response checklist**

The response checklist is a detailed breakdown of which employees should be contacted and what they should do in the event of a disaster. These should cover everything from who phones your IT support company to who puts out the fire or organises the evacuation drill. Ideally, these responses should be practiced. It's no good telling someone they have to turn off the building's water in the event of a flood if they don't know where to do that.

- **Have a data backup plan**

All company data needs to be backed up, as regularly as possible. How this is done will depend on how vital that data is to the operational capabilities of your business but should happen at least once a day. Look at your company carefully and decide which information is vital and which can safely be lost. You don't need to back up all your client emails if you also keep other records of their projects for instance.

Data is a business asset and has real value. The more important the data, the more strictly and safely that data needs to be backed up. Can you do it yourself on a hard disk that the secretary takes home, or do you need a full-scale external, cloud-based solution?

- **How are you going to tell your clients?**

While it's usually a good idea to keep drama and difficulties far away from your clients, in this instance it may be important to tell them what is going on to explain any delays they may be about to experience and how you are planning to meet their orders. In addition, provide them with any alternate contact details.

Your plan should detail exactly how that is going to happen. Having pre setup and approved email addresses and telephone numbers organised will save a lot of time and frustration until your company is back on its feet.

- **Cost considerations**

Your plan should also take into account the cost considerations of setting things up anew. Will you need to buy new servers? Do you need to bring in IT experts to recover data? The money for this should be set aside and available as every day you delay your recovery is another step closer to bankruptcy.

Speak with your accountant as to how you can finance this fund, or whether insurance options may be a financially viable option for your company.

- **Vital document and data storage**

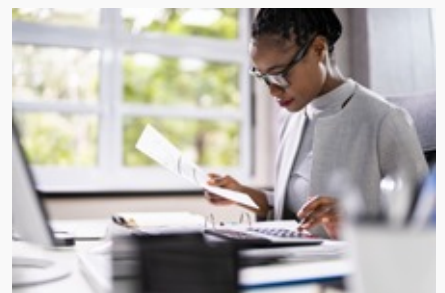
On top of all of this, your Disaster Recovery Plan should also detail where copies of all the most vital information will be stored and how they can be retrieved. This should be a safe and secure offsite location. Keys and access codes need to be kept in a third location as well.

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## Five Essential Bookkeeping Tips for Small Businesses

***“Making good judgements when one has complete data, facts, and knowledge is not leadership - it's bookkeeping” (Dee Hock, Founder and CEO of VISA)***

When running a small business, it often feels like you are doing everything yourself, and some important tasks can slip under the radar. One aspect that should never be forgotten though is bookkeeping. While intimidating, keeping your finances in order need not be as hard as it sounds. Here are our tips for ensuring your accounts remain ordered and your peace of mind intact.



1. **Ask your accountant**

If you want to keep things as simple as possible and guarantee you never run foul of the law, getting your accountant in to do your bookkeeping is the safest and most efficient way to do your books. Apart from being able to manage your finances, an accountant would be able to help save on taxes and advise you on areas of the business that may be streamlined.

2. **Keep your personal and business accounts separate**

It may not seem like much, but mixing up which account pays for what can lead to hundreds of extra hours of work over the course of a year working out which deductions and expenses relate to your business. Rather keep personal and business accounts and banking separate.

### 3. Set up reminders for important deadlines

Using an online calendar, it's now easy to set up reminders for all those important tax and other deadline dates so you know when things are becoming urgent.

### 4. Keep receipts

Be sure to keep all receipts to build a verifiable audit trail. Whenever you pay anything out to a supplier it's important to get an invoice and file it away. Keep all your receipts for all business expenses and purchases. You never know when you may be hit with an audit and need to prove everything you have said.

### 5. Keep reports

Every month generate a one-page document detailing all your income and expenditure. Ask your accountant to set up a simple monthly one-page report that, in addition, compares actual income and expenses to your budget. It doesn't have to be detailed but should give you an idea of just where the money is going and what is coming in. As well as making bookkeeping easier, it will also help you track the growth and health of your company.

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## Effective 1 March 2023: New Earnings Threshold and National Minimum Wage

Employers and employees need to keep an eye on the annual increases in both the National Minimum Wage and the Earnings Threshold, summarised below for your convenience. Both are effective from 1 March 2023.



### *The National Minimum Wage increase*

The National Minimum Wage (NMW) for each "ordinary hour worked" has been increased by 9.6% from R23-19 to R25-42. Workers who have concluded learnership agreements in terms of the Skills Development Act are entitled to a sliding scale of allowances.

### *Domestic workers*

Domestic workers were brought into line with the NMW in 2022, and assuming a work month of 21 days x 8 hours per day, R25-42 per hour equates to R4,270-56 per month. The [Living Wage](#) calculator will help you check whether or not you are actually paying your domestic worker enough to cover a household's "minimal need" (adjust the "Assumptions" in the calculator to ensure that the figures used are up to date).

### *The Earnings Threshold Increase*

The annual earnings threshold above which employees lose some of the protections of the **Basic Conditions of Employment Act** has been increased by 7.6% from R224,080-48 p.a. (R18,673-87 p.m.) to R241,110-59 p.a. (R20,092-55 p.m.).

"Earnings" (for this purpose only) means "the regular annual remuneration before deductions, i.e. income tax, pension, medical and similar payments but excluding similar payments (contributions) made by the employer in respect of the employee: Provided that subsistence and transport allowances received, achievement awards and payments for overtime worked shall not be regarded as remuneration".

Some employees enjoy only limited BCEA protection even if they earn below the threshold - notably any "senior managerial employee" ("an employee who has the authority to hire, discipline and dismiss employees and to represent the employer internally and externally"), any "sales staff who travel to the premises of customers and who regulate their own hours of work" and any "employees who work less than 24 hours a month for an employer". Take specific advice for details.

The threshold also impacts on some of the protections provided in the **Labour Relations Act** –

- Employees earning less than the threshold, if contracted to a client for more than three months

through a temporary employment service ("labour broker") are deemed to be employed by the client unless they are actually performing a temporary service.

- Fixed-term employees earning below the threshold are deemed to be employed indefinitely after three months unless the employer has a justifiable reason for fixing the term of the contract.

Turning to the **Employment Equity Act**, employees earning over the threshold can only refer unfair discrimination disputes (other than disputes based on sexual harassment) to the Commission for Conciliation, Mediation and Arbitration (CCMA) with the consent of all parties. Otherwise, they must go to the Labour Court for arbitration.

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### Your Tax Deadlines for March 2023

- 7 March - Monthly Pay-As-You-Earn (PAYE) submissions and payments
- 30 March - Excise Duty payments
- 31 March – End of the 2022/23 Financial Year
- 31 March - Value-Added Tax (VAT) electronic submissions and payments & CIT Provisional payments where applicable.



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